



Sarah Welch, *Coordinator of Communications & Public Relations*
Phone: 412-571-6020 | Email: welch@kosd.org

Highlights from the Keystone Oaks Board of School Directors Meeting

Meeting Information: Business/Legislative Meeting, Tuesday, October 24, 2017. Board member Rob Brownlee was not in attendance.

BUSINESS/LEGISLATIVE MEETING

BOARD PRESIDENT'S REPORT

The Board approved the Work Session Minutes of September 12, 2017, the Business/Legislative Minutes of September 19, 2017. [The minutes are available online.](#)

The Board approved the following goals for William P. Stropkaj, Superintendent, as per the Superintendent's Contract 2017-2022:

1. By December 22, 2017, revise Board Policy 122: Co-curricular Activities to become Extracurricular Activities and create administrative procedures for such policy.
2. By April 1, 2018, update the Job Description Manual that describes all positions within the organization using clearly defined language so that all employees are clear on the expectations of their position, that administration can more competently evaluate performance of those whom they supervise, and that all employees can develop their careers and understand their role within the organization.
3. By May 1, 2018, analyze the academic achievement of student subgroups (Special Education, ESL, and Economically Disadvantaged) and develop strategies to improve the academic achievement of these students.
4. By May 1, 2018, develop the leadership team by involving the administrative staff in a book study of Total Leader 2.0: Leading in the Age of Empowerment by Charles Schwahn and William Spady so as to create a professional leadership vocabulary and to foster professional dialogue that promotes the development of all present and future leaders within the District.

SUPERINTENDENT'S REPORT

The Board approved the following conference requests:

Dr. Shannon Varley	Community of Learners in Arts	\$600
Mr. Brian Werner	Education for Administrators	
	Arts Education Collaborative	
	Various dates throughout the school year	

EDUCATION REPORT

The Board approved the collaboration between Duquesne University and the Keystone Oaks School District at a cost of \$19,080.00. The collaboration will improve student motivation and engagement with

content learning and initiate innovative and research-based models of teacher professional development, focused on dynamic teacher and student learning. This will be an eight month project that would involve 28 special education teachers, three English as a Second Language teachers, Mrs. Suzanne Lochie, Supervisor of Pupil Services, and Ms. Desiree Burns, Supervisor of Special Education.

PERSONNEL REPORT

In compliance with **Board Policy No. 404 – Employment of Professional Employees** and the **Keystone Oaks Education Association Agreement 2017-2020**, the Board approved the employment of:

Ramona Klein

Part Time Librarian – Aiken Elementary School
Effective October 20, 2017
Salary - \$23,250.00 (pro-rated) (M+24, Step 3)

In compliance with **Board Policy No. 504 – Employment of Classified Employees**, and the **Keystone Oaks Educational Support Personnel Association/PSEA/NEA 2014-2017**, the Board approved the employment of the following individuals pending receipt of all legal documents:

Janet Domalik

Paraprofessional – Aiken Elementary
Effective: September 25, 2017
Salary - \$12.22 per hour

Juliette Rusinko

Paraprofessional – Myrtle Elementary
Effective: September 28, 2017
Salary - \$12.22 per hour

Maddison Wycoff

PCA Paraprofessional – Myrtle Elementary
Effective: September 18, 2017
Salary - \$12.72 per hour

In compliance with **Board Policy No. 504 – Employment of Classified Employees**, the Board approved **Pamela Carrozzi**, effective September 25, 2017, as a Food Service Worker at the Middle School/High School at a rate of \$9.25/hour.

In compliance with **Board Policy No. 504 – Employment of Classified Employees**, the Board approved the following employees

Diana Connolly
Effective September 18, 2017

Nancy Sutherin
Effective October 25, 2017

Beverly Wallace
Effective September 18, 2017

In compliance with **Board Policy No. 850 – Employment of District Staff**, the **Keystone Oaks School District Service Employees’ International Union Local 32BJ Agreement 2017-2020**, The Board approved the employment of:

Beverly Wallace

Custodian – Dormont
October 25, 2017
Salary - \$27,357.00 – To be prorated

Paul Whalen

Custodian – Keystone Oaks High School
October 25, 2017
Salary - \$27,357.00 – To be prorated

The Board approved the following individuals to participate in the After-School Tutoring Program:

<u>Employee</u>	<u>School</u>
Dana Goimarac	Aiken Elementary School
Kaitlin Hensel	Aiken Elementary School
Cailin Irvine	Aiken Elementary School
Meghan O’Brien	Aiken Elementary School
William Opperman	Aiken Elementary School
Kathryn Sobocinski	Aiken Elementary School
Elisa DiTullio	Myrtle Avenue Elementary School
Kristen Leitch	Myrtle Avenue Elementary School
Valerie Moore	Myrtle Avenue Elementary School
Nicole Niccolai	Myrtle Avenue Elementary School
Melissa Purkiss	Myrtle Avenue Elementary School
Zachary Whitfield	Myrtle Avenue Elementary School
Jamie Barbin	Dormont Elementary School
Kristin Leitch	Dormont Elementary School
Hope Muno	Dormont Elementary School
Kelly Seltzer	Dormont Elementary School
Kylie Smith	Dormont Elementary School
Judith Tredway	Dormont Elementary School
Lisa Waskiewicz	Dormont Elementary School

In compliance with **Keystone Oaks Education Association Agreement 2017-2020 Article XXVII, Activities Positions and Compensation**, the Board approved 10 individuals as approved sponsors for the 2017-2018 school year.

In compliance with **Keystone Oaks Education Association Agreement 2017-2020 Article XXVII, Extra Duty Compensation, Sub-Section B: Athletic Positions and Compensation**, the Board approved 21 individuals as athletic coaches for the 2017-2018 school year.

The Board approved **Danielle Kandrack** as a Mathematics instructor for Project Succeed for the 2017-2018 school year, effective October 27, 2017.

In compliance with **Board Policy 850 – Employment of District Staff**, the Board approved the following individuals as Lunchtime Supervisors at a rate of \$10 per hour for two hours per day, pending receipt of all legal documents:

Kristy Fink
Heather Reick

Myrtle Elementary School
Dormont Elementary School

The Board approved the following individual for Family and Medical Leave:

N.K. – Effective November 20, 2017 until February 26, 2018
P.F. – Effective November 22, 2017 until January 12, 2018
S.B. – Effective December 11, 2017 until March 14, 2018

The Board approved C.M. for a Personal Leave effective December 5, 2017 until January 16, 2018.

FINANCE REPORT – THROUGH AUGUST 31, 2017

The Board voted to approve the following Accounts Payable lists as presented in the *Finance Package*:

A. General Fund as of September 30, 2017 (Check No. 54879 - 55270)	\$1,117,074.72
B. Risk Management as of September 30, 2017 (None)	\$0.00
C. Food Service Fund as of September 30, 2017 (Check No. 9130)	\$4.20
D. Athletics as of September 30, 2017 (None)	\$0.00
E. Capital Reserve as of September 30, 2017 (1576 1578)	\$432,205.62
TOTAL	\$1,549,284.54

The Board approved a transfer of \$926,714.12 from the General Fund to the Capital Reserve Fund to cover the cost of the roofing project.

FACILITIES REPORT

The Board approved the rejection of bids for Softball Dugouts. All of the bids received were higher than the District anticipated.

ACTIVITIES & ATHLETICS REPORT

The Board approved the following overnight trips:

Girls Softball – Cookeville and Nashville, TN

March 28 – April 1, 2018

Grade 6 – Cleveland, OH and Castaway Bay

May 5-6, 2018

Grade 7 – Washington, DC

November 18-19, 2017

Grade 8 – Gettysburg and Hershey, PA

June 2-3, 2018

NEXT MEETING OF THE BOARD OF SCHOOL DIRECTORS

The Board of School Directors August Work Session meeting will be held on Tuesday, November 14, 2017 beginning at 7 p.m. in the Board Room. [The final agenda will be posted on the website.](#)